

SERVICE CHANGE IMPACT ASSESSMENT

SCIA_4_(24/25)

Portfolio / Chief Officer : Adrian Rowbotham

Service: Members

Activity Members Travel

No. of Staff no impact on FTE

Details of proposed change	Cost Centre & Account Code of Budget	2024/25 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Reduce travel budget to reflect current levels of use	FSMEMB 57400	(9)	ongoing

Box 1. Reasons for and explanation of proposed change in service

For the last few years the travel budget has not been spent. The 22/23 spend was £6,000 against a £15,000 budget. Therefore the proposal re-aligns the current use and budget

Box 2. Key Stakeholders Affected:

None

Box 3. Likely impacts and implications of the change in service (include Risk Analysis)

None

Risk to Service Objectives (High / Medium / Low)

Low

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Cost Centre 2023/24 Budget (£'000)

Operational Cost	£492k
Income	0
Net Cost	£492k

Service Budget 2023/24 (relating to the area effect by this SCIA)

Operational Cost	£15k
Income	£0
Net Cost	£15k

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

Members are reminded of the Council's stated ambition to be Net Zero with regards to carbon emissions by 2030. The decisions recommended in this paper directly impact on this ambition. The impact has been reviewed and there will be an (increase or decrease) on carbon emissions produced in the district as a result of this decision.